

COVID-19 RISK ASSESSMENT

For the use of the Church building



KNIGHTON FREE CHURCH

Date: 11.9.2020

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Hazard Category	Ref.	Hazard Description	Who is at risk?	Mitigations
Infected person attending event	1	Person with COVID-19 attends event, risking infection of others	Attendees	Attendees reminded to follow government guidance to self-isolate if displaying symptoms. Anyone displaying symptoms on arrival will be sent home and advised to follow further government advice. A thermometer will be used to identify infection.
Physical Contact between persons	2	Transmission of COVID-19 through direct physical contact	Attendees	Attendees reminded to follow government guidelines on social distancing and refrain from physical contact outside of households/support bubbles. Attendees encouraged to regularly clean hands with hand sanitiser and to maintain a 2m distance between groups.
	3	Transmission of COVID-19 through accidental physical contact	Attendees	Implement one-way system for use of the church building to prevent contact at bottlenecks such as doorways and corridors.
Airborne Transmission	4	Transmission of COVID-19 through airborne particles between households on arrival	Attendees	Groups of attendees maintain a 2m distance as directed by floor markings before being shown to their seats by a COVID secure usher.
	5	Transmission of COVID-19 through airborne particles between households	Attendees	On entering the building attendees will wear a face mask. They are encouraged to bring their own, disposable masks will also be provided. Attendees shown

		during the event.		to their seating which allows for a 2m gap between each group. Attendees encouraged to book in advance to allow for an adequate seating plan to be arranged. Attendees cannot attend once the building capacity has been reached. Attendees may not move between groups during the event. There will be no singing, chanting or loud talking. There will be no children's work available during Sunday services, parents/guardians will be responsible for their children at all times.
	6	Transmission of COVID-19 through airborne particles between attendees in shared spaces.	Attendees	Encourage attendees to not use the toilets in the building. Close off some of the facilities to allow for better social distancing. Building to be well ventilated.
	7	Transmission of COVID -19 through airborne particles between attendees on exiting the event.	Attendees	Attendees must follow the one way system for leaving the building and wait for the COVID secure ushers to confirm that they can leave. Attendees encouraged not to socialise outside of the building but to maintain social distancing guidelines and disperse away from the property.
	8	Transmission of COVID-19 through airborne particles between attendees, volunteers and staff members/service leaders.	Staff members, volunteers, service leaders and attendees.	Staff and volunteers will wear masks at all times and reminded to follow government guidelines to self isolate if displaying symptoms. Any staff displaying symptoms will be sent home and advised to follow further government advice. The welcome team will be encouraged to follow social distance guidelines and refrain from physical contact such as handshakes or hugging. Service leaders in any position whereby they are speaking to the attendees as part of the church service can remove their mask in accordance with government guidelines for place of worship. They will remain 2m from any attendees whilst doing so and be using a microphone to prevent voice projection.
Surface Transmission	9	Transmission of COVID-19 through shared objects	Attendees	Attendees encouraged to bring their own hand sanitiser and use it regularly. Hand sanitiser will be provided and attendees encouraged to use it on entry. No shared objects and no distribution of objects (e.g. Flyers, Bibles).
	10	Transmission of COVID-19	Attendees	No food and drink to be distributed. Attendees

		though shared food and drink		encouraged to bring their own drinks. Communion
	11	Transmission of COVID-19 through shared contact points.	Attendees	Attendees encouraged to use hand sanitiser after touching contact points such as door handles and railings. Contact points such as doors, railings and chairs cleaned before and after events.
	12	Transmission of COVID-19 through shared toilets	Attendees	Toilets deep cleaned before and after all events. Only the disabled toilet available for use. So that toilet facilities cannot be shared.
	13	Transmission of COVID-19 through shared objects between staff members and volunteers	Staff and Volunteers	Staff and Volunteers encouraged to clean hands regularly after handling shared equipment such as microphones, the sound desk and light switches. Objects such as the lectern to be cleaned in between uses.
Transmission to the clinically vulnerable	14	Transmission of COVID-19 to those who are clinically vulnerable	Clinically vulnerable attendees	Clinically vulnerable reminded to follow government guidelines for those in high risk/shielding categories. It's up to the individuals to choose how to manage their own risk. High-risk volunteers not enlisted to run events.
Wider Outbreak in community	15	Positive COVID-19 case at a church event	Attendees and wider community	List of attendees kept to enable Track and Trace.
	16	Local outbreak of COVID-19 raises baseline level of exposure	Attendees and wider community	Event to be cancelled in line with local guidance.
Other safety hazards arising from COVID-19 control measures	17	Compromised fire safety from COVID-19 control measures	Attendees, Staff members and volunteers	Fire doors will remain closed, with other doors and windows propped open for ventilation. Fire assembly point and instructions will be given prior to an event. Social distancing will not be required in the event of a fire. Fire safety takes priority.
	18	Compromised First Aid delivery from COVID-19 control measures	Attendees, Staff members and volunteers	First Aider will be required to wear a Visor, Face covering and gloves, all of which are located next to the first Aid box.