

COVID-19 RISK ASSESSMENT

For the use of the Church Auditorium for New Life Group



KNIGHTON FREE CHURCH

Date: 19.9.2020

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Hazard Category	Hazard Description	Who is at risk?	Mitigations
Infected person attending group	Person with COVID-19 attends group, risking infection of others	Attendees	Attendees will be encouraged to assess their health and suitability to attend before arriving at the church building. Anyone displaying symptoms on arrival will be sent home and advised to follow further government advice. Transport to the group by minibus will not be given. Lifts will not be provided unless the driver is a member of the attendee's household or bubble, in which case a risk assessment should have been made.
Physical Contact between persons	Transmission of COVID-19 through direct physical contact	Attendees	Attendees will be reminded to follow the government guidelines on social distancing and refrain from any physical contact with anyone outside of their household/support bubble. Attendees will be encouraged to maintain a 2m distance between one another at all times.
	Transmission of COVID-19 through accidental physical contact	Attendees	Attendees will be required to enter and exit the building individually or in household groups under supervision of the group leader(s) and by the use of a one-way system.
Airborne Transmission	Transmission of COVID-19 through airborne particles on entry or exit	Attendees	Attendees arrive and exit the church building by maintaining a 2m distance between one another/household group and using the one way system. The group leader(s) will direct and supervise entry/exit of attendees to ensure safety. Attendees will be encouraged not to socialise outside of the church building and to maintain social distancing at all times.
	Transmission of COVID-19 through airborne particles between households during group time.	Attendees	On entering the building attendees will need to wear a face mask. Disposable masks will be provided as necessary. Attendees will be directed to an allocated seat allowing for a 2m gap between individuals/households. Attendees will have booked in advance in order for group leaders to have set up a safe environment. Attendees remain seated throughout the group time.
	Transmission of COVID-19 through airborne particles between attendees in shared spaces.	Attendees	Attendees are encouraged not to use the toilet, although the disabled toilet is available if needed. The building will be well ventilated by having a number of windows and doors open in shared spaces.

Surface Transmission	Transmission of COVID-19 through shared objects	Attendees	Attendees will have been advised to wash their hands before attendance of the group and bring as little as possible with them. They will be encouraged to use hand sanitiser on entry and exit. There will be no shared objects or distribution of objects.
	Transmission of COVID-19 through shared food and drink	Attendees	No food or drink is provided. Attendees will have been advised to bring their own drinks. Hand sanitiser will be within easy reach of all attendees.
	Transmission of COVID-19 through shared contact points.	Attendees	Attendees are encouraged to use hand sanitiser after touching contact points such as door handles and railings. Contact points such as doors, railings, tables and chairs are cleaned and sanitised before and after the group time.
	Transmission of COVID-19 through shared toilets	Attendees	Only the disabled toilet is available for use and will be deep cleaned after the group time. There will be no shared toilet facilities available.
	Transmission of COVID-19 through shared objects between group leaders	Group leaders	Group leaders are encouraged to clean hands regularly after handling any shared equipment such as bibles, stationery or AV resources.
Transmission to the clinically vulnerable	Transmission of COVID-19 to those who are clinically vulnerable	Clinically vulnerable attendees	Those who are known to be clinically vulnerable will not be invited to attend the group but offered alternative forms of encouragement by the church.
Wider Outbreak in community	Positive COVID-19 case at a church group	Attendees and wider community	A record of attendees will be kept to enable Track and Trace.
	Local outbreak of COVID-19 raises baseline level of exposure	Attendees and wider community	The group will be cancelled in line with local guidance.
Other safety hazards arising from COVID-19 control measures	Compromised fire safety from COVID-19 control measures	Attendees, group leaders	Fire doors will remain closed. Other doors and windows will be open for ventilation. The Fire assembly point and instructions will be given at the start of the group time. Social distancing will not be required in the event of a fire. Fire safety takes priority.
	Compromised First Aid delivery from COVID-19 control measures	Attendees, group leaders	The First Aider will be required to wear a visor, face covering and gloves, all of which are located next to the First Aid box.