

# COVID-19 Risk Assessment Template



KNIGHTON  
FREE CHURCH

Risk Assessment for: Knighton Free Church Youth Groups			
Name: Karen Dixon		Organisation: Knighton Free Church	
Assessment undertaken: For use of the building and running of all children's/youth groups	Signed:	Date: 28/08/20	Review Date: 01/10/20

Hazards	Who is at risk	Control measures	Review Date
Toilets and frequent contact points such as door handles	All who use the building	Toilets will be cleaned before and after each group by the group leaders.	01/10/20
Ventilation	Those attending youth group	Windows will be open where reasonable to allow for better air exchange. The main auditorium will be used to best allow for social distancing and ventilation.	01/10/20
Crowding at entry and exit points	Those attending youth group	Different doors will be used for entry and exit. Children and youth will be encouraged to enter and leave while socially distancing	01/10/20
Crowding during drop off and pick up times	Parents and Youth	Parents are able to bring their children to the front foyer door when dropping off but must remain in their car when picking up and the child supervised to the car by a leader.	
Someone attending youth group may later test positive for Covid-19	Those attending youth group	Anyone with Covid-19 symptoms should not attend youth groups and everyone attending will give contact details for contact tracing purposes. If anyone who attends youth groups or a member of their household receives a positive test they must inform the youth leader for contact tracing purposes.	01/10/20
Youth group games normal involve physical contact	Those attending youth group	Games played at youth groups will not promote physical contact	01/10/20

Building capacity and social distancing	Those attending youth group	A maximum of 30 people including leaders will attend each youth group however this is under continuous review if building capacity allows for more	01/10/20
Spread of virus by unknowingly asymptomatic attenders	Those attending youth group and their household	<p>Everyone attending youth groups will be encouraged to sanitise their hands on arrival and departure.</p> <p>Everyone must bring their own water bottle or reusable cup.</p> <p>All over 11s must wear a face covering when inside the building.</p> <p>Physical contact will be discouraged for example hugging and high fives.</p> <p>Everyone is encouraged to travel to and from youth groups in their own household group.</p>	01/10/20

This risk assessment is based on guidelines at the time of writing and will be reviewed regularly to ensure it is in line with the most recent guidance.