

COVID-19 Risk Assessment



KNIGHTON
FREE CHURCH

Risk Assessment for: Knighton Free Church Youth Groups Sparks and the Base			
Name: Paul Smith		Organisation: Knighton Free Church	
Assessment undertaken: For use of the building and running of Sparks (school years 1-3) and the Base (school years 4-6).	Signed: PS	Date: 13/9/20	Review Date: 13/10/20
This risk assessment supersedes the previous general youth groups risk assessment in recognition of the fact that different age groups have different needs and present different risks.			

Hazards	Who is at risk	Control measures	Review Date
Spread of virus by unknowingly asymptomatic attenders	Those attending youth group and their household	<p>Everyone attending youth groups will be encouraged to sanitise their hands on arrival and departure.</p> <p>Everyone must bring their own water bottle or reusable cup.</p> <p>All over 11s must wear a face covering when inside the building. Leaders at Sparks and the Base will be wearing face coverings unless there is a specific need for them not to, for example if they are explaining an activity and it would benefit the children to be able to read their lips to aid understanding.</p> <p>Physical contact will be discouraged, for example hugging and high fives.</p> <p>Everyone is encouraged to travel to and from youth groups in their own household group.</p>	13/10/20

Someone attending youth group may later test positive for Covid-19	Those attending youth group	<p>Anyone with Covid-19 symptoms should not attend youth groups and everyone attending will give contact details for contact tracing purposes. If anyone who attends youth groups or a member of their household receives a positive test they must inform the youth leader for contact tracing purposes.</p> <p>Here is how we will run Sparks and the Base:</p> <ul style="list-style-type: none"> - Each evening will be run as three separate small groups in the main hall. For example, for Sparks the small groups might be years 1, 2 and 3. These small groups will be socially distanced from one another with clear demarcations on the floor. - Where possible, small groups will be consistent for the entire term. - Each small group will have leaders specifically for them, and again, where possible, the leaders will remain with that group for the term. - Each small group will have their own toilet. Only one child from each group will be able to use the toilet at any time. - For all activities, each small group will have their own resources. - If someone attending the youth group later tests positive for Covid-19, we will get in touch with all parents/carers via email. If that person was in the same small group as your child, then your child will need to follow government guidelines and isolate at home for 2 weeks. If your child was not in the same small group as the person testing positive, we will still inform you of the positive result, but your child will not have to isolate. 	13/10/20
Toilets and frequent contact points such as door handles	All who use the building	Toilets will be cleaned before and after each group by the group leaders. Separate toilets will be used by each small group and only one child will be able to use each toilet at any one time.	13/10/20
Ventilation	Those attending youth group	Windows will be open where reasonable to allow for better air exchange. Doors will also be propped open where possible to do so. The main auditorium will be used to best allow for social distancing and ventilation.	13/10/20
Crowding at entry and exit points	Those attending youth group	Different doors will be used for entry and exit. Children will be encouraged to socially distance while entering and leaving.	13/10/20
Crowding during drop off and pick up times	Parents and Youth	Parents are able to bring their children to the front foyer door when dropping off but must remain next to their car when picking up and the child will be supervised to the car by a leader.	13/10/20

Youth group games normally involve physical contact	Those attending youth group	Games played at youth groups will not promote physical contact.	13/10/20
Building capacity and social distancing	Those attending youth group	<p>As outlined previously, both Sparks and the Base will run as 3 separate small groups. While physical contact will be discouraged it will not be possible to completely socially distance within these small groups. The small groups will be socially distanced from one another for the entire evening.</p> <p>The maximum number of people in each small group is 15.</p> <p>Due to building capacity a maximum of 30 people including leaders will attend each youth group however this is under continuous review.</p> <p>Sparks and the Base will run on alternating weeks. This will be under continuous review.</p>	13/10/20

This risk assessment is based on guidelines at the time of writing and will be reviewed regularly to ensure it is in line with the most recent guidance.